

QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
THURSDAY, OCTOBER 24, 2019
MINUTES

A meeting of the Buildings and Grounds Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, October 24, 2019. The meeting was called to order at 6:02 PM by Board Member, Judy E. Bergtraum, Esq.

I. Call to Order

Attendee Name	Title	Status	Arrived
Julissa Gutierrez	Committee Chair	Excused	
Judy E. Bergtraum, Esq.	Board Member	Present	
James M. Haddad, Esq.	Board Member	Present	6:11 PM
Pauline Healey	Board Member	Present	
Andrew P. Jackson	Board Member	Present	
Michael E. Rodriguez, Esq.	Board Member	Present	
Robert Santos, Esq.	Board Member	Present	
Earl G. Simons, Ed. D	Board Member	Present	6:11 PM
Terri Thomson	Board Member	Present	

II. AGENDA**Action Item(s)****1. Additional Firms for System-Wide Data Cabling Services Requirements Contracts (ID # 2083)****Recommended Motion for Consideration by the Buildings and Grounds Committee:**

I move that the Buildings and Ground Committee recommend to the Board of Trustees that the President and CEO be authorized to execute contracts with Norstan Communication, Inc d/b/a Black Box Network Services and with EIA Datacom, Inc. for system-wide data cabling requirements services for a three-year term with two one-year options to renew at the Library's sole discretion at the rates proposed herein.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	Pauline Healey
AYES:	Bergtraum, Esq., Healey, Jackson, Rodriguez, Esq., Santos, Esq., Thomson
EXCUSED:	Julissa Gutierrez, James M. Haddad, Esq., Earl G. Simons, Ed. D.

Report(s)**2. Purchases Over \$5K Report - August 2019 (ID # 2081)**

RESULT:	PRESENTED
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3. Purchases Over \$5K Report - September 2019 (ID # 2082)

RESULT:	PRESENTED
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III. ADJOURNMENT**1. Motion to Adjourn (ID # 2077)****Recommended Motion for Consideration:**

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Terri Thomson
SECONDER:	Andrew P. Jackson
AYES:	Bergtraum, Esq., Haddad, Esq., Healey, Jackson, Rodriguez, Esq., Santos, Esq., Simons, Ed. D., Thomson
EXCUSED:	Julissa Gutierrez

Buildings and Grounds Committee Minutes

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The meeting was closed at 6:13 PM.

Committee Chair